

# Terms of reference

## Introduction

Following the adoption of the “Article 6 rulebook” at COP26, many countries have begun engaging in market-based approaches under Article 6 of the Paris Agreement. The complexity of these rules and market dynamics underscores the need for capacity building among Article 6 decision-makers to critically evaluate their options for engagement. The COP26 Catalyst for Climate Action emphasized the importance of creating standardised training courses to streamline and expand the scope of Article 6 capacity building for numerous beneficiaries. While an initial fundamental training course has been launched by UNDP and RCC, there remains a need for more in-depth training to enhance stakeholders' decision-making capacities regarding Article 6.

Perspectives Climate Research gGmbH is currently developing the “Training for practitioners on the Article 6 decision making” [the “Project”] course. This online course will provide decision-makers with the knowledge to critically evaluate opportunities and make informed decisions regarding their participation in Article 6 carbon markets. Portions of these courses will be published on the e-learning platform of the online course host.

Perspectives has already developed the detailed course curriculum, learning objectives for each lesson and the content and storyboard for the first lesson. The German Federal Ministry for Economic Affairs and Climate Action (BMWK) is funding the development of three additional lessons, including scripting and storyboard design. Perspectives Climate Research gGmbH is seeking a qualified subcontractor to support the execution of course development and the creation of HTML lessons.

## Subtasks to be executed by the subcontractor – scope and planning

Perspectives Climate Research commissions a subcontractor to implement the course. The subcontractor should have extensive experience in hosting online courses on greenhouse gas management, reporting and verification. In addition, the subcontractor should have expertise in in-depth curriculum development on these topics and collaboration with subject matter experts in the field. Finally, the subcontractor should have the necessary infrastructure, such as an existing e-learning environment (learning management system), to technically implement the course proposed in Module 1.

The subcontractor, in close cooperation with Perspectives, will be responsible for executing the following subtasks:

### Subtask I. Development of lesson script and storyboard

The subcontractor will carry out the following tasks:

- Inputs and Review of lesson 2, 3 and 4 scripts
- Development of lesson 2, 3 and 4 storyboard

### Subtask I.2 Conversion of lessons in HTML

The subcontractor will support the implementation of the course in e-learning by covering Lesson 1, 2 and 3 into HTML and integrating them into the existing e-learning platform of the online course host.

## Deliverables and planning

The project will be completed within 28 weeks following the contracting of the subcontractor by Perspectives Climate Research gGmbH.

The envisaged period for the subcontract will be July 15<sup>th</sup> 2024 to December 31<sup>th</sup> 2024.

## Proposals

Proposals should specify the following aspects in detail:

- Resource planning and required budget per task and function level
- Company profile, incl. demonstration of the above-mentioned experience and existing LMS
- and CV's of involved staff, outlining the relevant expertise related to the scope.

The following items are to be included in the offer:

- the total amount of the offer (excluding VAT),
- the applicable value added tax,
- the total sum including VAT,

The offer should be valid until 15.08.2024

All budget calculations are supposed to be in EURO and the total budget should not exceed 30.000 € (excl. VAT).

### **Selection criteria**

Perspectives will select the most adequate proposal based on the following criteria and their respective weightings:

- Consultant's expertise and references - 70%
- Budget - 30%

Please, send your proposal by e-mail only (one pdf-file) to **Ms. Stefanie Hansen (hansen(at)perspectives.cc) before 12.07.2024, 23:59 CET.**

Ms Hansen is available in advance to answer any question on the formal design of the offer.